

## **INFORMATION TO SUPPLIERS AND CUSTOMERS FOR THE PROCESSING OF PERSONAL DATA**

Pursuant to Legislative Decree n. 196/2003 and of the EU Regulation n. 679/2016 (GDPR) and in relation to personal data concerning you and which will be processed, we inform you of how much follows.

### **1. PURPOSE OF DATA PROCESSING**

Rumet srl in its capacity as data controller, will process the supplier's data for the following purposes:

- a) registration of the supplier and registration of the same in the list of suppliers;
- b) assessment of the supplier's reliability (capital strength, economic capacity and organizational, references, professional qualifications, regularity of contributions, insurance coverage, conflicts of interests, anti-corruption and anti-money laundering obligations, possible reputational implications of the relationship);
- c) management of contracts stipulated with suppliers relating to work or service performance, including the activity concerning accounting surveys and registrations, the fulfillment of legal obligations, Community regulations or legislation or by provisions issued by Authorities legitimated by the law and by supervisory and control bodies;
- d) evaluation of the supplier in relation to the services performed for Rumet srl;
- e) legal obligations related to civil, fiscal, accounting regulations; fulfillment of obligations deriving from stipulated contracts; assistance and technical support regarding the products and services you have purchased also after sales and after any warranty period if expressly provided; administrative management relationships;
- d) Marketing and references, information on future commercial initiatives, product innovations and / or services, offers, market analysis, statistics.

### **2. LEGAL BASES FOR DATA PROCESSING**

The supplier's personal data will be processed by virtue of the consent expressed by signing the this information.

We inform you that, even in the event of failure to provide consent or revocation of the same, i Your personal data may in any case be processed in the following hypotheses and by virtue of the following legal bases:

- a) if the processing is necessary for the execution of a contract of which you / you are a party, or the execution of pre-contractual measures adopted at your / your request;
- b) if the processing is necessary to fulfill a legal obligation to which Rumet srl is subject
- c) if the processing is necessary to safeguard your vital interests or those of another physical person;
- d) if the processing is necessary for the performance of a task of public or related interest to the exercise of public powers of which Rumet srl is invested;
- e) if the processing is necessary for the pursuit of a legitimate interest of Rumet srl; in particular may constitute legitimate interests:
  - the interest in stipulating, managing and executing the contracts referred to in point 1 lett. c);
  - the interest in protecting one's own rights arising, directly or indirectly, in relation to aforementioned contracts;
  - the interest in protecting company safety and assets;provided that the interests or fundamental rights and freedoms of the applicant requesting the data do not prevail protection of personal data.

### **3. DATA COLLECTED FROM THIRD PARTIES**

We inform you that the personal data being processed, in particular in relation to the purposes referred to in point 1, lett. b), may be acquired not by the interested party himself but by third parties, through access to public databases or through the use of dedicated inspection services or through the request for references a previous customers of the supplier.

The categories of data acquired from third parties are those indicated in point 1, letter b), or the relative data the reliability of the supplier, its capital solidity, economic and organizational capacity, references, professional qualifications, contribution regularity, insurance coverage, conflicts of interest, anti-corruption, possible reputational implications of the relationship.

### **4. METHOD OF DATA PROCESSING**

The processing of personal data may be carried out with the aid of both analogue and electronic means in any case automated, with methods and procedures strictly necessary for the pursuit of the purposes described above.

The Company carries out the processing directly through subjects belonging to its own organization or making use of subjects external to the Company itself. These subjects will process the data:

a) in accordance with the instructions received from the relevant Company as managers or appointees, among which we indicate the employees or collaborators of the Company in charge of the structures

within the scope of the functions to which they are assigned and exclusively for the achievement of the specifications

purposes indicated in this information.

b) in total autonomy, as distinct owners.

### **5. PROVISION OF DATA**

Without prejudice to the autonomy of the interested party, the provision of personal data can be:

a) mandatory based on law, regulation or community legislation or on the basis of instructions given by Authorities legitimated by law or by supervisory and control bodies;

b) strictly necessary for the conclusion of new relationships between the supplier and Rumet srl or for the management and execution of existing relationships.

### **6. REFUSAL TO PROVIDE DATA**

Any opposition to the processing of data and / or refusal by the interested party to provide the data personal data may make it impossible or refusing, in whole or in part, to enter or keep the supplier in the supplier list, to enter into new contracts with it or to execute existing ones, of fulfill obligations established by laws, regulations or community legislation, or by provisions given by Authorities legitimated by law and by supervisory and control bodies.

### **7. COMMUNICATION OF DATA**

Personal data, for the exclusive purposes referred to in point 1, may be disclosed to:

a) employees or collaborators of Rumet srl authorized by the company itself to process data;

b) credit institutions, service companies for the registration, packaging, transport and sorting of documents, contractors of works and works or service providers, notaries, lawyers, consultants and companies

specialized in debt recovery, auditing firms;

c) subjects to whom the communication is due in fulfillment of any collective agreements (eg associations trade union) or specific regulatory obligations (eg. Public Security Bodies or other public authorities).

Any data dissemination operation is excluded.

## **8. RIGHTS OF THE INTERESTED PARTY**

The privacy legislation (articles 7-10 of Legislative Decree 196/2003 and articles 12-22 of EU Regulation 679/2016)

The / guarantees you the right to be informed about the processing of data concerning you, and the right to access the data at any time and request its updating, integration and correction. Where the conditions provided for by the law are met, the interested party can also claim the right to cancellation of the data, the limitation of their treatment, the portability of the data, the opposition to the treatment, not be subjected to decisions based solely on automated processing.

If the processing of personal data is based on the consent of the interested party, the latter has the right to revoke

the consent given.

To exercise your rights, as well as for more detailed information about the subjects or categories of subjects to whom the data are communicated or who become aware of them as managers or agents, you can contact the contact person for the protection of personal data at Rumet srl., based in Via Monte Pasubio 106/108 - Castenedolo (Bs) e-mail address: Warehouse@rumet.it

If you believe your rights are infringed, you can protect yourself by filing a complaint with the Data Protection Authority personal.

## **9. DATA CONSERVATION PERIOD**

Your personal data will be kept for the period necessary to achieve the purposes referred to in point 1 as well as, following the exhaustion of these purposes, up to the limitation period of the rights arising from you and Rumet srl as a result of the legal and factual relationships between the parties and connected directly or indirectly to the purposes themselves.

In any case, with reference to the treatments carried out for the purposes referred to in point 1 lett. a), the supplier's data

they will be kept for a period not exceeding 10 years, starting from the end of the last service carried out for Rumet srl, or from the date of inclusion in the list itself, or from the renewal of its consent upon listing.

## **10. TREATMENT OF THIRD PARTY DATA**

The supplier is informed that, if it makes use of its employees or collaborators (including any subcontractors) in the execution of the services performed for Rumet srl, the personal data of the latter may be processed by the Company for the management of contacts with the supplier's representatives and agents)

These treatments have the same purposes, methods and retention times of the data described in the this information; in relation to these treatments, moreover, the interested parties have the same rights identified in point 8.

The supplier undertakes to correctly inform its employees and collaborators about the aforementioned treatments, also by delivering this information to them and by registering of their signature for acknowledgment.

**Castenedolo, 25/05/2018**